

St. Bernard Community Improvement Corporation

Request for Proposal (RFP) – Mowing for 2023

The St. Bernard Community Improvement Corporation (CIC) is accepting proposals for lawn care/mowing for properties owned by the CIC during the calendar year 2021. The properties are commercial, residential, and vacant lots within the Village of St. Bernard.

<u>Property List:</u> The CIC maintains a list of all of the properties that are to be mowed and maintained. As a property is acquired or sold, lots will be added or deleted from the list with the awarded contractor being given notice of the changes within a reasonable time period. The CIC makes no guarantees as to the quantity of properties that need to be maintained and the duration of time that they will be on the maintenance list.

Mowing Frequency: All Properties are to be mowed once every 10 days of the mowing season commencing April 15th and concluding November 15th, 2023. In the event of extremely dry or excessively wet weather, the regular 10-day mowing cycle may be altered. The CIC will make the determination of when the mowing cycles are to be adjusted and the awarded contractor will be given adequate notice prior to this change.

<u>Description of Work:</u> Upon completion of mowing any property, the property shall look freshly mowed and in uniform height/appearance (approx. 2.5 inches in height). The use of a string trimmer for other than trimming operations will not be acceptable. The contractor will be required to sweep/blow sidewalks, driveways, and the curb area keeping in mind that blowing clippings and debris into the street is prohibited. In addition to mowing and trimming, the selected contractor shall routinely remove and dispose of all debris which may be found on the properties on regular mowing rotations. Tree branches or limbs may be placed at the curb for removal by the Service Department.

<u>Billing:</u> The contractor shall furnish an invoice specifying the properties that were mowed by address and the date of service to the property.

<u>Equipment and Performance Requirements:</u> The selected contractor will be required to furnish all materials, labor, and necessary equipment to cut grass/weeds on properties and to trim when needed to remove growth along sidewalks, curbs, alleys, fence rows, building foundations, and around trees, bushes, etc.

Administrative Requirements: The contractor may not discriminate in hiring or employment practices on the basis of race, color, religion, sex, handicap, familial status, ancestry, or national origin.

Minimum Insurance Coverage/Worker's Compensation: To pre-qualify for this contract, your company must maintain and furnish proof of insurance and participation in the State of Ohio Worker's Compensation System.

• General Liability

\$500.000

Per Occurrence

Aggregate

Automobile Liability

\$1,000.000 \$1,000.000

• Worker's Compensation

Statutory Limit

Your insurance carrier must provide a current Certificate of Insurance naming the St. Bernard Community Improvement Corporation as an additional insured and will be responsible for providing updated insurance information after each annual renewal, change of carrier, etc.

St. Bernard Community Improvement Corporation

Contractor Pre-qualification Form:

Business Name: _			
Primary Contact:			
Mailing Address:			
Business Phone: _			
Fax:			
Email: _			
Business Type/Classif Sole Proprietorship_ (Please Specify)		Corporation	Other
MBE (Minority Busine	ess Enterprise)	WBE (Women Bus	iness Enterprise)
Other		(Please Specify)	
Union Affiliated:	Non-union	(Pleas	se Specify)
How long contracting	under present name:		
References – Please p (Name & Phone Num	provide 3 local references aber)		
1,			
2			
3			
	ons may be dropped off at Cit		

St. Bernard Community Improvement Corporation Jonathan Stuchell, Mayor/CIC President 110 Washington Avenue St. Bernard, Ohio 45217 513-242-7770 (City Hall) 513-482-7491 (Direct Dial)

St. Bernard Community Improvement Corporation 2023 Mowing/Property Maintenance List

H A	Address	Lot Size	Notes	Price Per Mowin
1. 3	306 Bank	40 x 213.17	Empty Side Lot on Hillside	
2. 1	107 Church	25 x 98	Empty Side Lot	
3. 1:	111 Church	25 x 98	Empty Lot	
4. 1	113 Church	45 x 100.71	Empty Lot	
5. 1	115 Church	30 x 105	Empty Lot	
9. 1	15 Clay	30 x 125	Empty Lot Behind Old FD	
10. 2	20 Clay	50 x 155	Empty Lot	
11. 4	4513 Lawrence	20 X 141	Empty Lot Behind DQ	
12. 3	31 Phillips	50 x 120	Empty Lot on Hillside	
13. 4	4606-4812 Tower	184.80 x 70.22	Empty Lot Next to Townhomes (Possible New Construction)	
14. 4	4506-4512 Vine	105.53 x 120	Empty Lot Next to St. Clement School	
15. 4	4612-4614 Vine	65 x 120	Empty Lot	
16. 4	4620-4622 Vine	60 x 120	Empty Lot	
17. 4	4710 Vine	27.62 x 110	Empty Lot	
18, 4	4901 Vine	56 x 22	Grass in Front of First State Bank (Would require weekly if needed)	
19. 5	5100-5120 Vine	370 x 148	Old Firehouse/Long John Silver's Lot (Under Contract for Dev.)	
			Total Bid Cost	\$
Name of Proposed C	Name of Proposed Contractor Submitting Bid:_			
Signature of Person Submitting Bid:	Submitting Bid:		Date:	

Received by: __